

Academic Counsellor / Senior Academic Counsellor

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Company: iLEAD Kolkata

Location: Kolkata

Category: other-general

Role Description

This is an on-site, full-time Academic Counsellor / Senior Academic Counsellor role located at iLEAD Kolkata. This is a target oriented job aligned with the number of admissions per session and requires the candidate to be experienced in sales conversion. The Academic Counsellor / Senior Academic Counsellor will be responsible for providing one-to-one counselling to prospective students regarding their academics, career, and personal development. They will also be responsible for coordinating workshops, seminars, and events related to student development.

Qualifications
Minimum Qualification - Graduate in any stream

Proven experience as a student admission professional in a college or university setting

Minimum 2-5 years of experience

Excellent interpersonal, communication, and organizational skills

Ability to work independently as well as within a team

Strong problem-solving skills and ability to provide innovative solutions for academic and personal issues that students might face

Demonstrated passion for helping students succeed academically and personally

Passionate to achieve the given admission target

Fluent in English, Bengali and Hindi

Looking for the right skill and attitude

Salary - No bar for the right candidate

Company Description
iLEAD, The Institute of Leadership, Entrepreneurship and Development, is a world-class

institute in Kolkata offering degree courses in Media and Management Studies at the undergraduate and postgraduate levels, including Bachelor of Business Administration (BBA) (Hons.), Bachelor of Media Science (B.Sc) (Hons.), and Master of Media Science (M.Sc). The institute is affiliated with the UGC recognized Maulana Abul Kalam Azad University of Technology(MAKAUT), (formerly West Bengal University of Technology (WBUT)). iLEAD emphasizes hands-on learning within the campus by getting work outsourced from corporate houses to be carried out by students. The campus is located in the heart of Kolkata with easy access for industry experts to visit. iLEAD has exquisitely designed classrooms based on eminent personalities, a massive book library as well as a digital library, a state-of-the-art auditorium, studio floor, well-equipped gymnasium, music room, a cafeteria, and a food court. Furthermore, iLEAD has signed MOUs with several universities/colleges and business schools worldwide for student and faculty exchange and joint research programs and events. We aim to become one of the most respected names in education globally.

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