

Head Waitress (FEMALE ONLY)

[Apply Now](#)

Company: Burj cafe

Location: New Delhi

Category: other-general

Company Description

This is a full-time on-site role for a Head Waitress at Burj cafe located in Old Delhi near Jama masjid.

Job Summary:

The Restaurant's Head Waitress is a pivotal role in ensuring exceptional guest experiences through efficient order-taking and impeccable service. This position combines the responsibilities of a head waiter with those of taking orders, requiring strong leadership, communication, and customer service skills.

Responsibilities:

- 1 . **Order Taking:** Greet guests, explain menu items, take accurate orders, and enter them into the POS system promptly.
- 2 . **Guest Relations:** Interact with guests in a friendly and professional manner, addressing inquiries, recommending dishes, and accommodating special requests.
- 3 . **Supervision:** Provide guidance and support to the waitstaff, ensuring smooth service flow and resolving any issues that may arise during service hours.
- 4 . **Quality Control:** Maintain cleanliness and organization in the dining area, oversee table setups, and ensure adherence to hygiene and safety standards.

- 5 . **Training:** Train new staff members on order-taking procedures, menu knowledge, and service etiquette to uphold consistent standards of excellence.
- 6 . **Upselling:** Promote menu items, specials, and promotions to enhance the dining experience and increase sales revenue.
- 7 . **Problem Resolution** Address guest complaints or concerns promptly and professionally, striving to resolve issues to the guest's satisfaction.
- 8 . **Inventory Management** Monitor inventory levels of dining supplies and communicate needs to management for restocking.
- 9 . **Collaboration:** Work closely with kitchen staff, bartenders, and management to ensure seamless coordination of food and beverage service.

Skills Required:

- 1 . **Customer Service:** Exceptional interpersonal skills with a focus on delivering outstanding guest experiences.
- 2 . **Order Accuracy:** Ability to take detailed and accurate orders, ensuring guests receive their desired items correctly.
- 3 . **Leadership:** Strong leadership qualities with the ability to supervise and motivate a team effectively.
- 4 . **Communication:** Clear and effective communication skills, both verbal and written, for interacting with guests and coordinating with staff.
- 5 . **Organizational Skills:** Capacity to multitask, prioritize tasks, and manage time efficiently in a fast-paced environment.
- 6 . **Attention to Detail** Keen eye for detail to ensure order accuracy, table setups, and overall presentation.
- 7 . **Product Knowledge:** Comprehensive understanding of the menu, including ingredients, preparation methods, and special dietary requirements.

8 . **Computer Literacy:** Proficiency in using POS systems or order-taking software for processing orders and managing transactions.

Qualification Requirements

Education: High school diploma or equivalent; additional certification or training in hospitality or food service is advantageous.

Experience: Previous experience in a waiter or head waiter role, preferably in a fine dining or upscale restaurant setting.

Order-Taking Experience: Demonstrated proficiency in taking orders accurately and efficiently, with a strong understanding of menu items.

Proficiency in ENGLISH and HINDI language is a must

Proficiency in other languages is a plus

TO APPLY

Email your CV at Mahadk2312@gmail.com

[Apply Now](#)

Cross References and Citations:

1. Head Waitress (FEMALE ONLY) [Governmentjobsnearme](#) Jobs New Delhi

[Governmentjobsnearme](#) ↗

2. Head Waitress (FEMALE ONLY) [Softwaregiantcareers](#) Jobs New Delhi

[Softwaregiantcareers](#) ↗

3. Head Waitress (FEMALE ONLY) [Greecejobs](#) Jobs New Delhi [Greecejobs](#) ↗

4. Head Waitress (FEMALE ONLY) [Researchjobs](#) Jobs New Delhi [Researchjobs](#) ↗

5. Head Waitress (FEMALE ONLY) [Telecomjobs](#) Jobs New Delhi [Telecomjobs](#) ↗

6. Head Waitress (FEMALE ONLY) [Asiajobscareers](#) Jobs New Delhi [Asiajobscareers](#) ↗

7. Head Waitress (FEMALE ONLY) [Argentinajobs Jobs New Delhi](#) [Argentinajobs](#) ↗
8. Head Waitress (FEMALE ONLY) [EnforcementjobsJobs New Delhi](#) [Enforcementjobs](#) ↗
9. Head Waitress (FEMALE ONLY) [Bangladeshjobs Jobs New Delhi](#) [Bangladeshjobs](#) ↗
10. Head Waitress (FEMALE ONLY) [TelecomjobsJobs New Delhi](#) [Telecomjobs](#) ↗
11. Head Waitress (FEMALE ONLY) [ReactjobsnearmeJobs New Delhi](#) [Reactjobsnearme](#) ↗
12. Head Waitress (FEMALE ONLY) [Healthybird Jobs New Delhi](#) [Healthybird](#) ↗
13. Head Waitress (FEMALE ONLY) [Saopaulojobs Jobs New Delhi](#) [Saopaulojobs](#) ↗
14. Head Waitress (FEMALE ONLY) [InstallationjobsJobs New Delhi](#) [Installationjobs](#) ↗
15. Head Waitress (FEMALE ONLY) [Investmentbankerjobs Jobs New Delhi](#) [Investmentbankerjobs](#) ↗
16. Head Waitress (FEMALE ONLY) [Gurujobs Jobs New Delhi](#) [Gurujobs](#) ↗
17. Head Waitress (FEMALE ONLY) [Governmentjobsnearme Jobs New Delhi](#) [Governmentjobsnearme](#) ↗
18. Head Waitress (FEMALE ONLY) [CosmeticsjobsJobs New Delhi](#) [Cosmeticsjobs](#) ↗
19. Head waitress (female only) [Jobs New delhi](#) ↗
20. AMP Version of Head waitress (female only) ↗
21. Head waitress (female only) [New delhi Jobs](#) ↗
22. Head waitress (female only) [Jobs New delhi](#) ↗
23. Head waitress (female only) [Job Search](#) ↗
24. Head waitress (female only) [Search](#) ↗
25. Head waitress (female only) [Find Jobs](#) ↗

Source: <https://in.expertini.com/jobs/job/head-waitress-female-only--new-delhi-burj-cafe-49ee0f3bec/>

Generated on: 2024-05-05 by [Expertini.Com](#)