

Hostel Warden

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Company: Roompe Private Limited

Location: Vadodara

Category: other-general

To ensure housekeeping and cleaning of the Hostel.

To ensure that no ragging takes place in the hostels and maintain a ragging free Hostel.

Ensure safety and security and maintenance of discipline in and around the Hostel.

Responsible for maintenance of the hostel, no damage to the hostel furniture and fittings and timely repair.

Look after the quality of food served in the hostels.

Keeps strict discipline among students of the hostels.

Reports in case of any indiscipline or misbehavior by the students.

Look into the grievances/complaints of the students if found genuine.

Arranges for first-aid in case of any emergency and arrange for hospitalization of student/ staff, if required.

Maintain a record of the absence of the students from the campus.

Note: The warden is required to stay inside the Hostel.

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