

HR Recruiter !! SB

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Company: Space Consultants

Location: Greater Noida

Category: business-and-financial-operations

Urgent Hiring For HR Recruiter

Company - Space Consultant

Location - Greater Noida (office no.23,Alpha Plaza, Alpha 1 Greater Noida U.P)

Responsibilities :

End to end recruitment: Sourcing, Staffing, scoping and on boarding candidates.

Sourcing of candidates via internet postings, networking, headhunting and internal Database

Effectively using personal network, built up database, digital platforms and referrals for reaching

passive prospective candidates

Conducting preliminary Interviews, telephonic Interviews and short listing candidates

Arranging interviews for shortlisted candidates

Continuous efforts to ensure the talent pool data is updated timely

Effectively built relationship with Employees.

Must be enthusiastic and initiator

Salary - Up to 40 KPM

Remark - Must have own laptop and smart phone ,It is Work from Office Job.

Fresher and have relevant experience in consultant company can apply

Candidate who living around 15km of Greater Noida highly prefer

Interview - Direct walk in interview Mon - Sat 10AM to 12PM ,

Thanks & Regards

Saurabh (HR Recruiter)

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