

## Human Resources Intern

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Company: Encube Ethicals

Location: mumbai city (andheri)

Category: other-general

Dear Connections! Greetings of the day! We are currently hiring for HR Interns for our corporate office based at Andheri, Mumbai. please refer below the job details. Sourcing through Naukri/Linkedin Scheduling interviews Collecting documents such as qualification/salary slips/increment letters from shortlisted candidates Reference check Regular follow up with offered candidates Sharing medical test related data Updating Organogram on timely basis Any miscellaneous work Pls note, we are looking for a candidate from 2 year/4th semester only. For Goa & Indore, the person would be sitting at head office and looking after recruitment for Goa/Indore locations. Internship duration will be 3 months and stipend would be 5000 per month. Interested candidates can share their profile on [intern07@encubeethicals.com](mailto:intern07@encubeethicals.com).

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