

Information Technology Project Coordinator

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Company: client

Location: Vadodara

Category: other-general

Must: Have minimum work experience of 1-2 years in IT company
The role requires the following;

1. Close coordination with all stake holders of the software project
2. Reporting and analysis of project milestones,
3. Presenting project status in periodic reviews
4. Track projects to resources to Effort to SCOPE
5. Very Good presentation skills
6. Good Communication Skills
7. Analytical Ability

Key Skills
1. Cross Functional Coordination
2. Stakeholder Management
3. MS Office, MS Excel, MS PowerPoint, Business Analysis
4. Analytical Skills
5. CRM
6. Project Management chart preparation using any tool
7. GIT / JIRA / REDMINE / Any other Project management tool
8. Project planning
9. Project Tracking
10. People Management

Package: 5LPA (Max) [Non Negotiable]
ONLY work from office at

Vadodara
Don't apply if you are not fitting to above criteria.

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Cross References and Citations:

- [1. Information Technology Project Coordinator Expertiniworldtech Jobs Vadodara Expertiniworldtech ↗](#)
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