

## Junior Merchandiser

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Company: Placement Mumbai

Location: Mumbai

Category: other-general

### Title

**Junior Merchandiser**

**Posted On** 20 Feb 24 24 **Description** Skills: communication, Sampling, order sheets,

**Qualification** Graduate

**Work Hours:** 10:00 am to 7 pm

**Salary:** 12000-18000

**Experience Required** 2 -4 years

**Industry** manufacturing

### Details:

1. Internal & external communication:

A merchandiser has to communicate not only with the buyers but also with the others such as suppliers, nominated factory owners, fabric manufacturers, etc.

2. Sampling:

It is one of the most important tasks for all apparel merchandisers. Here, samples have to develop according to the buyer's instruction. Different types of samples should be developed here such as proto sample, fit sample, fit sample, photoshoot sample, salesman sample, size set sample, etc.

3. Preparing internal order sheets:

An apparel merchandiser has to prepare various types of internal order sheets such as costing

sheets, booking sheets, etc.

#### 4. Accessories & trims in-housing:

After confirmation of a garment export order, a garment merchandiser has to book and in-house all kinds of trimmings and accessories according to the buyer's instruction.

#### 5. Preparing purchase orders:

Different types of purchase orders should be prepared here by the garments merchandiser such as fabric, sewing thread, trimmings, and accessories, etc.

#### 6. Getting approvals on lab dips:

It is the other important task of an apparel merchandiser. At first, lab dip should be done by maintaining the buyer's recommendation and submitted by the merchandiser to the buyer for its approval. If it's ok then the buyer approved it for running garment production.

#### 7. Advising and assisting production and quality department:

A garment merchandiser must have to make a good relationship with the garment production and quality department for smooth and fault-free production. This also creates a great impact on shipping the product timely.

#### 8. Taking responsibility for inspections:

Inspection should be done before shipping the product to the buyer. Here, the merchandiser plays a significant role to inspect the product by using a strong quality department or third-party quality inspector.

#### 9. Giving shipping instructions and following shipment:

It is the last and final task of an apparel merchandiser. Here, the garment merchandiser advises various instructions to the commercial department about the shipment of a garment export order. By maintaining those instructions, the commercial department will ship the products to the buyer.

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