

## Litigation Manager

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Company: FPL Technologies

Location: surat

Category: other-general

About FPL Technologies:Credit cards haven't changed much for over half a century so our team of seasoned bankers, technologists, and designers set out to redefine the credit card for you - the consumer. The result is OneCard - a credit card reimagined for the mobile generation. OneCard is India's best metal credit card built with full-stack tech. It is backed by the principles of simplicity, transparency, and giving back control to the user.Location: Hyderabad, TelenganaIndustry Type: Fintech/Credit CardsRole Category: Financial Crime PreventionJOB DESCRIPTION:Drafting various Notices, agreements and deedsHandling Sec.138 cases of NI Act, SEc 25 PASA and various cases under IPC, Handling Arbitration Proceeding under Arbitration Act 1996 end to endHandling Sec. 9 cases Under Arbitration Act 1996 Handling of all types of cases Civil & Criminal Nature.Drafting of notices and replies & rejoindersHandling of escalation cases Day to day follow up of cases and maintaining MIS ReportWriting of various Applications.Worked on Document ReviewReview documents and case laws.Prepare documentation and briefs for the casesKeeping synchronization between company officials and court procedures.Maintain records and case files, conduct research and correspond with advocates empanelled.Dealing in litigation matters i.e Conveyancing.New Roles and responsibilities as and when requiredRequirements:Graduate in LawExperience of 5-10 years in lawExcellent writing, interpersonal and communication skillsProficient in Ms Excel, PowerPoint & WordDisplay Ownership and AccountabilityThe role requires a curious learner who takes initiative and is adaptable to changing business needsFPL Technologies is an Equal Employment Opportunity employer. We do not discriminate basedon race, religion, colour, national origin, gender,

sexual orientation, gender ,disability.

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