

PHARMACIST / Sr. PHARMACIST

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Company: Apollo Pharmacy

Location: Sangareddy

Category: healthcare-practitioners-and-technical

Job Responsibilities

Prescription Filling

To attend the doctor's prescription at the sales counter and advise the dosage of medicines to the patients

Dispense drugs pursuant to a prescription issued by the doctor. In case the prescribed medicines not available, arrange the same from the in-house pharmacies for the honor of 100% prescription. Substitution of medicines is to be consulted with the doctor

Cross-check the issuing medicines with bill with regard to patient name, items name, quantity, expiry and acknowledge the bill

Customer Service

To counsel the patients /customers on health, reaction of medicines

To maintain good relations with customers/doctors

To maintain free home delivery register and follow-up the medicines deliveries to the customers in time

Handle all the inbound calls primarily focusing on drug information, patient counselling/education and free home delivery orders. In addition, handle patient queries and issues with respect to drug therapy and drug information

Handle cash in billing counter as and when required

Cold Chain Management

Storing the drugs under proper conditions of refrigeration and security

To prepare bills in computer and collect the cash

Check quantity, MRP, batch number and date of expiry of the received items from stores before entering into computer

Inventory Management & Sales

To enter stocks in computer and take printout of receipt from stores(RS) for cross-checking with items issues list from stores

To maintain record for no stock items and follow-up the same

Ensure that 100% physical stock is tallied according to category (Tablets, Syrups, Injections, Fluids, Ointments, Liquids, Capsules, Powders, Drops, Surgicals, and Miscellaneous) twice a week. Daily rack wise verification of fast moving items

Ensure shift hand-over and take-over is given before leaving the work area

Focus on sales and strive to attain the target of the pharmacy

Perform any other job assigned by the in-charge as per exigencies of work

Compensation & Benefits

This job is on company rolls offering competitive pay, benefits and attractive incentives.

Share:

Qualification

D. Pharm // registered with the PCI ONLY

Experience

Freshers / Relevant Pharmacy retail experience upto Supervisor Level

Skill

Updated knowledge of commercial drugs

Prescription handling

Good inter-personal & communication skills

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