

PMO - Bengaluru

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Company: YETHI innovative for quality

Location: Bengaluru

Category: computer-and-mathematical

We are looking for a dedicated individual to join our team as a PMO. The responsibilities of the PMO include managing the day-to-day activities in the PMO, providing guidance on PMO policies and processes, overseeing project management staff, and collaborating with other department leaders to develop projects and programs. To be successful as a PMO, you should demonstrate strong leadership and communication skills. Ultimately, a top-notch PMO should be well organized and able to work under pressure. PMO

Responsibilities: Collaborating with other department leaders to define, prioritize, and develop projects. Planning project management, including setting deadlines, prioritizing tasks, and assigning team members to various deliverables. Analyzing financial data, including project budgets, risks, and resource allocation. Providing financial reports and budget outlines to Executives. Overseeing the development of the project and ensuring that team members are carrying out their tasks efficiently while upholding the company's standards. Drafting new and improving existing project management office policies and processes. Continuously evaluating projects to ensure they are meeting company standards, adhering to budgets, and meeting deadlines. Accurately documenting the project's creation, development, and execution as well as documenting the project's scope, budget, and justification. PMO

Requirements: Banking PM exp is added advantages Exp 4 + years in Project Management A Bachelor's degree in Business, Administration, or a related field. A Project Management Professional (PMP) Certification may be advantageous. A minimum of five years' experience in the industry. A minimum of one year's experience in a supervisory position may be advantageous. Strong leadership skills. Good written and verbal communication

skills.Strong attention to details and technicalities.Excellent organizational and technical skills.Good interpersonal and multi-tasking skills.Work location – Bangalore – Work from Office

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