

**Provider Data Management-Associate PND-GR-BO-37682-56453-JR76756**

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Company: Legato Health Technologies

Location: India

Category: computer-and-mathematical

## **/Description/g**

### **Job Title**

Associate PND

### **Requirement Type**

Full-Time Employee

### **Job Location**

Gurugram

### **Requirement Level**

Associate

### **Hiring Manager**

Sr Manager BPM

### **Primary Skill**

Provider Data Management

### **Business**

PDO

### **Skill Category**

Generic

## **ABOUT ELEVANCE HEALTH**

Elevance Health is a leading health company in America dedicated to improving lives and communities and making healthcare simpler. It is the largest managed health care company in the Blue Cross Blue Shield (BCBS) Association serving more than 45 million lives across 14

states.

A regular in **Fortune** 500 list, **Elevance Health** ranked **20** in 2022. Gail Boudreaux, President and CEO of Elevance Health has been a consistent name in the Fortune list of most powerful women and currently holds 4th rank on this list.

## **ABOUT CARELON**

Carelon Global Solutions (CGS) is a healthcare solutions company that is simplifying complex operational processes to improve the health of the healthcare system.

Previously known as Legato Health Technologies, Carelon Global Solutions (hereinafter, CGS) underwent a name change and joined the Carelon family of brands in January 2023, as a fully owned subsidiary of Elevance Health (Previously Anthem Inc.). CGS brings together a global team of like-minded innovators who manage and optimize operational processes for health plans as well as providers.

Our brightest minds housed across our global headquarters in Indianapolis as well as Bengaluru, Hyderabad and Gurugram in India, Manila in the Philippines, Limerick in Ireland and San Juan in Puerto Rico bring with them innovative capabilities and an unmatched depth of experience. This global team uniquely positions CGS to enable scalable, next-generation platforms and specialized digital tools that make healthcare operations more practical, effective and efficient.

## **OUR MISSION & VALUES**

**Our Mission:** Improving Lives and Communities. Simplifying Healthcare. Expecting More.

**Our Values:** Leadership | Community | Integrity | Agility | Diversity

## **JOB POSITION**

0-3 years' experience in claims processing, provider, or credentialing preferred.

Strong Analytical skills and have adequate expertise with data management

strong oral and written communication skills.

## **JOB RESPONSIBILITY**

Primary Duties:

Responsible for accurate and timely maintenance of provider information on claims and provider databases.

Primary duties may include, but are not limited to: Assists in synchronization of data among multiple claims systems and application of business rules as they apply to each database.

Validates the data to be housed on provider databases and ensuring adherence to business and system requirements of customers as it pertains to contracting, network management and credentialing.

## **QUALIFICATION**

Requires a 10+2+3 years of education;

Basic PC office software (especially MS Excel and MS Outlook); or any combination of education and experience, which would provide an equivalent background.

## **EXPERIENCE**

0-3 years' experience in claims processing

## **SKILLS AND COMPETENCIES**

Responsible for accurate and timely maintenance of provider information on claims and provider databases.

Primary duties may include, but are not limited to: Assists in synchronization of data among multiple claims systems and application of business rules as they apply to each database.

Validates the data to be housed on provider databases and ensuring adherence to business and system requirements of customers as it pertains to contracting, network management and credentialing.

## **THE CARELON PROMISE**

Aligning with our brand belief of 'limitless minds are our biggest asset', we offer a world of limitless opportunities to our associates.

It is our strong belief that one is committed to a role when it is not just what the role entails, but also what lies in its periphery that completes the value circle for an associate.

This world of limitless opportunities thrives in an environment that fosters growth and well-being, and gives you purpose and the feeling of belonging.

## **LIFE @ CARELON**

Extensive focus on learning and development

An inspiring culture built on innovation, creativity, and freedom.

Holistic well-being

Comprehensive range of rewards and recognitions

Competitive health and medical insurance coverage

Best-in-class amenities and workspaces

Policies designed with associates at the center.

### **EQUAL OPPORTUNITY EMPLOYER**

Carelon is committed to a diverse and inclusive workplace and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender identity or expression, sexual orientation, national origin, genetics, pregnancy, disability, age, veteran status, or other characteristics.

### **Reasonable Accommodation**

Our inclusive culture empowers Carelon to deliver the best results for our customers. We not only celebrate the diversity of our workforce, but we also celebrate the diverse ways we work.

If you have a disability and need accommodation such as an interpreter or a different interview format, please ask for the Reasonable Accommodation Request Form.

**Disclaimer: Offered designation titles differ\***

### **Extra Job Content**

This is an example of some common job content that can be shown at the bottom of every job description. It is added in the CMS and then shown on every job. It can be used to supplement the job content that comes from the ATS.

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