

## Reservation Specialist

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Company: Aahana The Corbett Wilderness

Location: ramnagar

Category: other-general

### About Us:

Aahana The Corbett Wilderness is luxury resort nestled in Jim Corbett National Park. We pride ourselves on delivering unparalleled experiences to our guests, and we are looking for a dynamic and organized individual to enhance our sales and reservation team.

### Role and Responsibilities:

Receive and process reservation requests via phone, email and in-person. Drive sales through effective communication and presentations of resort offerings

Actively engage with guests during their stay, addressing any needs or concerns promptly and professionally

Promote and cross-sell resort restaurants, events, and other activities to guests

Maintain clear and effective communication with other resort departments such as F&B, Housekeeping, Front Office, and other respective departments to ensure guest requests are fulfilled seamlessly

Maintain accurate guest records and keep them up to date.

Prepare daily reports, including data collection, room occupancy and revenue.

### What We Expect:

Minimum 3 years experience in sales and reservations within the hospitality industry

Excellent communication and interpersonal skills

Strong organizational abilities and attention to detail

Familiarity with reservation systems and sales software like:

Passion for delivering outstanding guest experiences

Driven and motivated to exceed sales goals

What We Offer:

Competitive salary and performance-based incentives

Starting salary INR 6,00,000/- + target based incentives

Discounts on resort amenities and services

Opportunities for professional development and growth

The chance to be part of a renowned luxury resort brand

How to Apply:

If you're ready to contribute your skills to our exceptional resort experience, please submit your resume and a cover letter to [ayutripathi@aahanaresort.com](mailto:ayutripathi@aahanaresort.com) , indicating Sales and Reservation Specialist Application – (Your Name) in the subject line .

Join us in creating unforgettable moments for our guests at Aahana Resort !

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